



OFFICE OF THE PRINCIPAL :: SILAPATHAR SCIENCE COLLEGE :: SILAPATHAR

Ref. No. SSC/GB/87/2026/ 2035

Date: 14.08.2026

NOTIFICATION

As approved by the President, Governing Body, Silapathar Science College in its 87th General Meeting held on 26/06/2026, and in the interest of smooth conduct of academic and administrative activities of the college, the undersigned is pleased to appoint Dr. Dipa Patir as Nodal Officer of the college with immediate effect.

Powers & Functions of the Nodal Officer:

1. To supervise and coordinate all branches/cells including IQAC, Academic Body, Departments and other committees for smooth functioning of the college.
2. To monitor the implementation of NAAC, NEP-2020, Government guidelines and other institutional policies.
3. To convene meetings with HoDs, Coordinators and In-Charges as and when required.
4. To ensure timely submission of reports, data and documents from all branches to the principal's office.
5. To address grievances and resolve issues related to academic and administrative matters in consultation with the Principal.
6. To act as the single point of contact between the Principal and all branches of the college.

All HoDs, Coordinators, In-Charges and staff members are hereby directed to extend full cooperation to the Nodal Officer for smooth conduct of work.

This order comes into force with immediate effect and will remain valid until further order.


(Dr. Ranjit Saikia)
Principal & Secretary, GB
Silapathar Science College
Silapathar

Copy forwarded for information and necessary action to:

1. The President, Governing Body, Silapathar Science College
2. Dr. Dipa Patir, Silapathar Science College
3. IQAC, Coordinator
4. All HoDs/Coordinators/In-Charges
5. Office File
6. In-Charge, ECMS for Upload in the College Website


(Dr. Ranjit Saikia)
Principal & Secretary, GB
Silapathar Science College
Silapathar
Principal
Silapathar Science College
Silapathar, Pin - 787059

