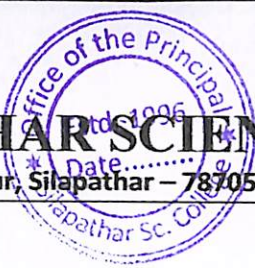




# IQAC – SILAPATHAR SCIENCE COLLEGE

Amritpur, Silapathar – 787059



Date: 30/7/22

## MEETING OF THE IQAC (MINUTES)

Date: 30-07-2022

Chairman: Dr. Ranjit Saikia, Principal Silapathar Science College

Coordinator: Dr. Jai Chandra Pegu

A meeting of the IQAC was held at the Principal's office this day the 30<sup>th</sup> July 2022 under the Chairmanship of Dr. Ranjit Saikia, Principal, Silapathar Science College with the members of the IQAC and G.B. to discuss and take forward the ongoing and new construction works on priority basis and the financial involvement for approval from the Governing Body for the same. The meeting convened by the Coordinator, IQAC, Dr. Jai Chandra Pegu reads the agenda as stated below.

### Agenda:

1. Briefing of the Meeting
2. Sitting in ceremony of the President.
3. Appraisal of the Construction Works and Projects (Completed, Ongoing and New) by the Chairman, Dr. Ranjit Saikia.
4. Appraisal of the Financial Involvement of the Completed and Ongoing Constructions/Projects by the Accountant Mr. Prosen Gogoi.
5. Preparation of List for New Constructions on priority Basis and Allocation of Funds.

### Members Present:

1. Dr. Ranjit Saikia, Chairman & Principal Silapathar Science College.
2. Mr. Nolini Kumar Doley, President G.B., Silapathar Science College.
3. Mr. Gokul Chandra Saikia, Vice President, G.B., Silapathar Science College.
4. Dr. Dipa Patir, HoD, Anthropology, Silapathar Science College.
5. Dr. Jai Chandra Pegu, Coordinator, IQAC, Silapathar Science College.
6. Dr. Devajani Boruah, HoD, Chemistry, Silapathar Science College.
7. Dr. Partha Nath Dutta, HoD, Physics, Silapathar Science College.
8. Dr. Ranjit Borgohain, HoD, Mathematics, Silapathar Science College.
9. Dr. Pallabi Dutta, HoD, Botany, Silapathar Science College.
10. Mr. Ankush Chutia, HoD, English, Silapathar Science College.
11. Miss. Lolita Doley, HoD, Zoology, Silapathar Science College.
12. Mr. Pronob Chungkrang, Head Assisstant, Silapathar Science College.
13. Dr. Robin Phukan, Librarian, Silapathar Science College.
14. Mr. Prosen Gogoi, Accountant, Silapathar Science College



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The Principal, Dr. Ranjit Saikia in his appraisal of the completed and ongoing projects explained their present progressive status and also the Financial Involvement in parts as shown in the tabular form below.

Sl. No	Name of the Work	Present Status	Estimated Cost (In Rupees)
1	Construction of Bio Floc Tanks & Equipment with Boundary Wall	Completed	Rs.353971.00
2	Renovations of Old Buildings	Completed	Rs.340537.00
3	Departmental Assets for NAAC Work	Completed	Rs.156066.00
4	Purchase of Laboratory Goods	Completed	Rs.221528.00
5	IQAC & Library Digital Assets	Completed	Rs.199728.00
6	Flag Hoisting Base	Incomplete	Rs.225758.00
7	Construction of Guest Room & Toilet	Incomplete	Rs.406000.00
8	Electrical Assets Exp.	Completed	Rs.145727.00

Dr. Saikia, the Principal mention the urgent requirement of classrooms for the new academic session with the opinion of a construction site over the administrative block on the second floor and construction of the Conference Hall in line with the NAAC process and Silver Jubilee celebration.

Taking into consideration of the Financial Position and requirements it was unanimously arrived at an agreement to adopt a Priority Base system to take up any construction work on Priority Basis. A list was prepared in the presence of all on priority basis for the upcoming new construction works with the Tentative Financial Involvement for the kind approval from the Governing Body the Financial Year 2022-23.





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Sl. No	Name of the Work	Present Status	Estimated Cost (In Rupees)
1	Construction of Conference Hall	New	Rs.800000.00
2	D.G. (Generator)	New	Rs.520000.00
3	Guest Room & IQAC Office	New	Rs.150000.00
4	Administrative Block	New	Rs.100000.00
5	Desks & Benches	New	Rs.225000.00
6	Construction of Ceiling (Dr. A.P.J Kalam Science Building).	New	Rs.200000.00
7	Construction of Classroom Building	New	Rs.1200000.00
8	Flag Hoisting Base	Incomplete	Rs.300000.00
9	Plywood Partition (Anthropology & Physics Departments).	New	Rs. 50000.00

In the same meeting formation of a Tender Committee was felt urgent and a primary discussion was initiated with decision to form the same very soon.

The above discussion and resolutions were taken in the IQAC Meeting in the presence of all members and the President, G.B. and the same is subjected to due approval of the Governing Body, Silapathar Science College.

**Dr. J.C. Pegu**  
IQAC Co-ordinator  
Silapathar Science College  
IQAC Co-ordinator  
Silapathar Science College  
Silapathar -787059

**Dr. R. Saikia**  
Principal  
Silapathar Science College  
Principal  
Silapathar Science College  
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