



Dated:12.09.2018

STAFF MEETING
SILAPATHAR SCIENCE COLLEGE
(MINUTES)

A staff meeting is called for on the 12th day of September 2018 (Wednesday) at the Principal's office at 12:40 PM in order to discuss the following points as per the agenda as.

Chairing the meeting the principal Dr. Raanjeet saikia raised the issue at hand stating that an important events shall be at the premises of the college on the 15th day of September 2018 (Saturday). The Silapatha science college family is proud to institute the 26th Issue of the National Childrens' Science Congress at the college. In order to achieve a successful completion of the event the Principal sort wholeheartedly cooperation and support of the staff members in coordinating and managing the guests, volunteers, school children etc. Since many important and eminent personalities from around the district shall be present in the occasion, proper planning and coordinations shall be key to the successful completion of the event. He further intimated that different organizations like the AJYCP, TMPK, Chambers of Commerce, aasu and many others have come out to provide help and support to the event.

Inventor Mr. Udhab Bharali from North Lakhimpur shall grace the occasion and an interaction programme shall be held with the school children of the district.

Mr. Jai Chandra Pegu, Asstt. Professor, Anthropology has intimated all members present in the meeting about the preparation and progress in the planning of the grand event. Speaking about the volunteers he also re-iterated the need for cooperation of the staff members to oversee the volunteers so that everything goes on as the planning.

Different sub-committees were formed in the same meeting which are stated in the following:

1. Registration sub-committee
2. VVIP Guests Reception cum Felicitation
3. Guest Reception & Fooding and Lodging sub-committee
4. Food Sub-committee
5. Cultural Programme Sub-committee
6. Water Supply Sub-committee
7. Electricity Sub-committee
8. Medical Sub-committee



IQAC – SILAPATHAR SCIENCE COLLEGE

Amritpur, Silapathar – 787059



A list has been prepared for inviting the judges for various programmes & Competitions to be held during the programme.

The bearer of each department entrusted with the responsibility to showcase the various equipment and gadgets available in the department to all the inquisitive students who come to the programme. Some volunteers shall assist the bearers in exhibiting the same.

Mr. Nitesh das, Asstt. Professor, Department of Mathematics has been given the responsibility to conduct his duty in the temporary office in the college campus.

Dr. Ranjit Saikia
Principal
Silapathar Science College
Principal
Silapathar Science College
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