




ACTION PLAN FOR THE ACADEMIC YEAR 2023-24

1. The commencement of the new Academic session 2023-24 to be started from 16th July 2023.
2. Preparation of the Academic calendar before commencement of new academic session 2023-24.
3. The theory sessional examinations for the new session shall be held centrally. Practical internal sessional examinations shall be conducted in the respective department.
4. University registered students only will be considered for the enrolment list despite their presence in the attendance register.
5. Names of drop out students to be eliminated from the student database for all purpose (e.g. Online attendance registers etc.)
6. Students failing to fulfil the required percentage of attendance shall have to donate books to their respective departments. The prices of the books should be equivalent to the fine amount imposed.
7. Undertaking to be submitted by the students complying to pursue courses regularly following all university norms.
8. Hostel rules and regulations should be fixed and properly maintained.
9. Additional teachers on contractual basis to be inducted in all department for the upcoming new session 2023-24.
10. Formation of Grievance cell for Teaching and non-teaching has to be completed at the earliest.
11. Skill-oriented add-on-Courses to be introduced in all department.
12. MoU and collaborative works with other colleges, Universities, Research and Academic institutions, industries to be introduced.
13. All stakeholders feedback to be collected immediately after the commencement of the new academic session.
14. Environment and energy audit, NIRF to be introduced and done annually.
15. College website to be updated regularly.
16. Provision for research incentives to be provided to the teaching staffs on publication of a research paper with UGC care listed journal.
17. Provision for seed fund to faculty members for undertaking Research works.
18. All departments to be equipped with a computer set and all documentation to recorded in computerized form.
19. Formation of counselling and placement cell in the college.
20. Provision for the Medical check up for students, Teaching and Non-Teaching staff of college twice in a year.
21. Annual Self Appraisal Report based on PBAS(Performance Based Appraisal System) to be submitted by all Teaching staff at the end of the session.
22. The number of books in the central Library of the college to be increased.
23. Drinking water facility in the college campus to be installed.
24. To introduce NCC for UG students.


IQAC Co-ordinator
Silapathar Science College
Silapathar -787059





IQAC – SILAPATHAR SCIENCE COLLEGE

Amritpur, Silapathar – 787059



Ref. No. SC/IQAC/AP/23/28

Date : 18.4.2023

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25. To encourage faculty to organize UGC, ICSSR, DST, DBT sponsored seminars and workshops.
26. To encourage faculty to undertake UGC sponsored MRPs(Both Major and Minor Research Project)
27. Quality measure of students both in entry and exit point.
28. To encourage teachers to take up research guideship.
29. The Programme specific outcome and course outcome to be communicated to the students.
30. All laboratories be upgraded with latest equipment and instruments.

Signature of Members Present:

1. Dr Partha Nath Dutta, Coordinator, IQAC *[Signature]* 18/4/23
2. Dr Pabitra Sarmah *[Signature]* 22/4/23
3. Dr Dipa Patir *[Signature]* 02/05/23
4. Mrs Rintu Moni Paw *[Signature]*
5. Dr Pallabi Dutta *[Signature]*
6. Dr Jai Chandra Pegu *[Signature]* 27/4/23
7. Dr Shyamalima Gogoi *[Signature]* 22/4/23
8. Mr Prosen Gogoi *[Signature]* 18/4/23
9. Dr Robin Phukan *[Signature]* 18/4/23
10. Dr Chandana Shyam *[Signature]* 27/4/23
11. Mr Pronob Jyoti Chungkrang. *[Signature]*

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 Dr Partha Nath Dutta
 Co-ordinator, IQAC
 Silapathar Science College

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[Signature]
 Dr Ranjit Saikia
 Principal Cum Chairman, IQAC
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