

REPORT FROM CO-ORDINATOR, NIELIT

SILAPATHAR SCIENCE COLLEGE

On 9th September, 2014 NIELIT introduced a **Short Term Computer Course for SC/ST students** to Silapathar Science College which was free of cost. NIELIT is an autonomous organization under the Department of Electronics and Information Technology (DeitY), Ministry of Communications and Information Technology, Govt. of India, engaged in HRD activities in the area of Information, Electronics & Communication technology (IECT). Their mandate is Human Resource Development in the non-formal sector in the field of Information, Electronics & Communication technology (IECT) areas. The program offered to Silapathar Science College was "Short term Course on Office Automation".

Under this training program around 2250 nos. of students of the college/locality were proposed to be trained during the agreement period i.e. 05/11/2014 to 31/03/2017. It was targeted to train 3 sessions in every financial year starting from 2014-15 to 2016-17 and each session containing 250 students at an average. The main objective of the Certificate Course on Office Automation was to make the target beneficiaries knowledgeable about IT & also to enhance their employability on completion of the course. Moreover, this course generated interest in the field of IT among the students to encourage the students to pursue higher education in the field of Information Technology (IT) and allied disciplines and make IT a career.

A DETAIL OF THE PROGRAM OFFERED IS AS GIVEN BELOW:

NAME OF THE COURSE/ PROGRAMME	DURATION (IN HOURS & MONTHS)	MODULES COVERED	MINIMUM ELIGIBILITY
NIELIT Short term Course Office Automation	Covered in two months @2 hours per day	Knowing Computer, Operating Computer using GUI based OS, Word Processing, Spread Sheet, Communicating using Internet, WWW & Web Browsers, Communication & Collaboration, Making Small Presentation.	Knowledge of reading And writing in English.

DETAILS OF FACULTY MEMBERS:

- Name:** Mr. Parish Konch
Address: Dhemaji, Assam-787057
Phone No: 9101995893
D.O.J.: 25.11.2014
- Name:** Ms. Himani Das
Address: Morigaon, Assam
Phone No:
D.O.J.: 19.12.2014
D.O.L: 12/01/2016

DETAILS OF COORDINATOR:

Name: Dr. Himu Roy (10/09/2014 to 02/06/2017)

Designation: Assistant Professor
Department of Botany
Silapathar Science College

Name: Mr. Nihar Jyoti Lahon (13-01-2016 to 02/06/2017)
Designation: Assistant Professor
Department of English
Silapathar Science College

A total of 1070 nos. of beneficiaries were registered at Silapathar Science College for Short Term Computer Course for SC/ST students out of which 461 nos of students successfully completed the course and were awarded certificate from NIELIT during the year 2014 to 2017. According to the MOU point no. 5.1.2 the College is entitled to an amount of Rs. 500/- per candidate per batch completing the course and getting certified..

Financial Information

Sl	Total No. Of beneficiaries	Total No. Certified	Amount (total certified X Rs. 500/-	Total Amount Received after deduction of TDS	Total Amount Received	Balance (after deduction of TDS @ 10%)
1	1070	461	2,30,500	Rs. 58,050/- Rs. 98,550/-	Rs. 1,56,600/-	Rs. 50,850 to be received by Silapathar Science College from NIELIT, Guwahati

Silapathar Science College Applied for a Facilitation Centre vide letter no. S.Sc.C/App/NIELIT/2015/1806 dated 12/10/2015 by paying an amount of Rs. 6,000/- vide DD No. 626417 dtd: 06/10/2015 and the same stands pending till date stating that the Physical Documents were not received at the Head Office

Silapathar Science College took active participation in Digital India Week (1st to 7th July 2015), an awareness campaign on Digital India committed to spread Digital Literacy. The institute was given a Letter of Appreciation by the Director, NIELIT, Guwahati for successfully implementing the Program.

Silapathar Science College applied vide letter no. S. Sc. C/App/NIELIT/2016/3082 for Soft Skill Courses from NIELIT, Guwahati to be conducted in the College but due to some technical reason the same still stands pending. Two nos of faculty 1. Mr Ankush Chutia, HOD – English and Mr. Nihar Jyoti Lahon, faculty, Dept. Of English & Co-ordinator for NIELIT, Silapathar Science College was also trained for the purpose in a two (2) day training program from 8th December 2016 to 10th December 2016

The Short Term Computer Course free of Cost for ST/SC students was withdrawn upon receipt of a letter no. NIELIT/GHY/STC_Standardization/2k15/266/1471 dated 02/06/2017 stating that Ministry of Electronics & Information Technology (MeitY), Govt of India has withdrawn the sponsorship from NIELIT owing to some technical reason.


Co-ordinator, NIELIT
Silapathar Science College