

File. No. NC-GU/7/2024-NC/ 817

Dated: 26.08.2025

To,

The Principal
Silapathar Science College,
Dhemaji, Assam – 787059

Sub: Selection of Silapathar Science College, Dhemaji, Assam as an NIELIT Study Centre

Sir,

I am directed to convey the selection of your institution as an NIELIT (National Institute of Electronics and Information Technology) Study Centre following a thorough evaluation.

The competent authority has approved the opening of a NIELIT Study Centre under NIELIT Guwahati at Silapathar Science College, Dhemaji, Assam for conducting NIELIT courses, subject to strict adherence to the Standard Operating Procedure (SoP) issued vide NIELIT OM Ref. No. I-35/13/2022-Finance/945 dated 30.11.2022, which inter-alia, includes the following regulations:

1. The controlling centre of the study centre shall be NIELIT Guwahati Centre.
2. Dr. Saurov Mahanta, STO NIELIT Guwahati is assigned as the Overall Coordinator to liaison with the Study Centres as Single Point of Contact (SPOC) from NIELIT Guwahati.
3. The controlling centre shall arrange to depute faculty to the study centre as per the requirements.
4. The performance of the study centre shall be reviewed on a quarterly basis.
5. Based on the performance review for every financial year, the study centre may be continued or discontinued. The decision of the Director General, NIELIT shall be final in this regard.

A banner has been designed for the NIELIT Study Centre to be set up at Silapathar Science College, Dhemaji, Assam whose image file is being attached with. We are also enclosing herewith a few revenue sharing models for your kind information and consideration of the model best suited to your organisation.

Kindly note that a sample MoU approved by the Competent Authority, NIELIT Guwahati shall be shared with you for your kind perusal for further needful actions.

Thanking you.

Yours faithfully,

(Santanu Borgohain)
Scientist -E & Officer In-charge

Encl.: As above

Copy for kind information to:

1. Director, NIELIT Guwahati Centre
2. Dr. Saurov Mahanta, STO, NIELIT Guwahati Centre.



Silapathar Science College Study Centre of NIELIT Guwahati



Address: Silapathar Science College, Amritpur, Silapathar, Dhemaji, Assam - 787059

राष्ट्रीय इलेक्ट्रॉनिकी एवं सूचना प्रौद्योगिकी संस्थान (रा.इ.सू.प्रौ.सं)

National Institute of Electronics and Information Technology (NIELIT)

Ministry of Electronics and Information Technology (MeitY)

Government of India

Address of NIELIT Guwahati Centre: AIRT&SC Building, NH 37, Jawahar Nagar, Khanapara, Guwahati, Assam 781022



: 94015 - 68518 / 0361 291 4133



: <https://nielit.gov.in/guwahati/index.php>



<https://www.nielit.gov.in>



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MODEL - A

Admitting 90% SC/ST Students (10% General Students)

1. Courses Offered:

| Course Name | Duration (Hours) | NQrF Credit | Eligibility | Total Fee |
|--|------------------|-------------|-------------|-----------|
| Computer Applications Associate (CAA) | 450 | 15 | 10th Pass | 20790 |
| Certified Office Automation and IT Assistant | 450 | 15 | 10th Pass | 20790 |
| Scientific Assistant in Data Science for Life Sciences | 450 | 15 | 12th Pass | 20790 |
| Artificial Intelligence Associate | 450 | 15 | 10th Pass | 20790 |

2. Admission & Batch Conditions:

- Minimum 4 batches of 20 students each to be admitted at one time.
- Courses must be completed within 3 months.
- New batch admissions every 3 months.
- Teaching Assistants appointed and paid by NIELIT Guwahati.
- College payments will be based only on exam attendance records (only for students appearing in final exams).

3. Fee Structure for Students:

| Category | Course Fee | Exam Fee | Total Payable |
|----------|------------|----------|---------------|
| SC/ST | Nil | Nil | Rs. 0/- |
| General | Nil | Rs. 2100 | Rs. 2100/- |

4. Payout Structure to the College/ Institute:

- Faculty (Direct Payment by NIELIT): Rs. 15,000 per month(one teaching assistant for up to 200 students).
- Administrative and Hiring Charges (SC/ST): Rs. 600 per student.

5. Faculty Incentives:

- Rs. 100 per student passed (based on exam result).

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MODEL - B

Admitting 60% SC/ST Students (40% General Students)

1. Courses Offered:

| Course Name | Duration (Hours) | NQrF Credit | Eligibility |
|--|------------------|-------------|-------------|
| Computer Applications Associate (CAA) | 450 | 15 | 10th Pass |
| Certified Office Automation and IT Assistant | 450 | 15 | 10th Pass |
| Certified Data Entry and Office Assistant (Upskilling) | 210 | 7 | 10th Pass |

2. Admission & Batch Conditions:

- Minimum 4 batches of 20 students: 48 SC/ST and 32 General (total 80 students).
- Courses must be completed within 3 months.
- New batch admissions every 3 months.
- Teaching Assistants appointed and paid by NIELIT.
- College payments will be based only on exam attendance records (only for students appearing in final exams).

3. Student Fee Structure:

| Category | Course Duration | Course Fee | Exam Fee | Total Fee |
|-----------------------------|-----------------|------------|----------|------------|
| SC/ST | 450 hrs | Nil | Nil | Rs. 0/- |
| General (210 hrs) | 210 hrs | Rs. 2910* | Rs. 1100 | Rs. 4010/- |
| General (450 hrs) | 450 hrs | Rs. 6237* | Rs. 2100 | Rs. 8337/- |
| *70% discounted course fee. | | | | |

4. Payout Structure to the College/ Institute:

- Faculty (Direct Payment by NIELIT): Rs. 15,000 per month (one teaching assistant for up to 200 students).
- Administrative & Hiring Charges:
 - SC/ST: Rs. 600 per student
 - General: Rs. 200 per student
- Minimum student strength: 4 batches of 20 students.



MODEL - C

Admitting 40% SC/ST Students (60% General/ non-SC/ST Students)

1. Courses Offered:

| Course Name | Duration (Hours) | NQrF Credit | Eligibility | Total Fee |
|--|------------------|-------------|-------------|-----------|
| Computer Applications Associate (CAA) | 450 | 15 | 10th Pass | 20790 |
| Certified Office Automation and IT Assistant | 450 | 15 | 10th Pass | 20790 |
| Certified Data Entry and Office Assistant (Upskilling) | 210 | 7 | 10th Pass | 9702 |

2. Admission & Batch Conditions:

- Minimum 4 batches of 20 students: 32 SC/ST and 48 General (total 80 students).
- Courses must be completed within 3 months.
- New batch admissions every 3 months.
- Teaching Assistants appointed and paid by NIELIT.
- College payments based only on exam attendance records.

3. Student Fee Structure:

| Category | Course Duration | Course Fee | Exam Fee | Total Payable |
|-----------------------------|-----------------|------------|----------|---------------|
| SC/ST | Any | Nil | Nil | Rs. 0/- |
| General (210 hrs) | 210 hrs | Rs. 2910* | Rs. 1100 | Rs. 4010/- |
| General (450 hrs) | 450 hrs | Rs. 6237* | Rs. 2100 | Rs. 8337/- |
| *70% discounted course fee. | | | | |

4. Payout Structure to the College/ Institute:

- Faculty (Direct Payment by NIELIT): Rs. 15,000 per month (one teaching assistant for up to 200 students).
- Administrative & Hiring Charges:
 - SC/ST: Rs. 600 per student
 - General: Rs. 200 per student
- Minimum student strength: 4 batches of 20 students.



MODEL - D

Admitting 10% SC/ST Students (90% General Students)

1. Courses Offered:

| Course Name | Duration (Hours) | NQrF Credit | Eligibility | Total Fee |
|---|------------------|-------------|-------------|-----------|
| Certified Data Entry and Office Assistant | 210 | 7 | 10th Pass | Rs. 9702 |
| Certified Web Developer | 210 | 7 | 10th Pass | Rs. 9702 |

2. Admission & Batch Conditions:

- Minimum 4 batches of 20 students: 8 SC/ST and 72 General (total 80 students).
- Courses must be completed within 3 months.
- New batch admissions every 3 months.
- Teaching Assistants appointed and paid by NIELIT.
- College payments based only on exam attendance records.
-

3. Student Fee Structure:

| Category | Course Fee | Exam Fee | Total Payable |
|-----------------------------|------------|----------|---------------|
| SC/ST | Nil | Nil | Rs. 0/- |
| General (210 hrs) | Rs. 2910* | Rs. 1100 | Rs. 4010/- |
| *70% discounted course fee. | | | |

4. Payout Structure to the College/ Institute:

- Faculty (Direct Payment by NIELIT): Rs. 15,000 per month (one teaching assistant for up to 200 students).
- Administrative & Hiring Charges:
 - SC/ST: Rs. 600 per student
 - General: Rs. 200 per student
- Minimum student strength: 4 batches of 20 students.

